



WE DISCOVER, WE GROW

Girlguiding

Please fill in all relevant sections of this form and return to your unit leader.

## Online guiding and virtual unit meetings consent form

Unit name

We'd like to use virtual meetings to meet, stay connected with girls, try new activities and work towards badges and awards.

To do this we need to be sure you are clear on how these will work, what we will do and what we expect you to do to keep your child safe online.

This section should be completed by the unit leader

These meetings will start on (date)

The online platform that we will be using is (name of platform)

They will take place on (day)

Starting at (time)

Finishing at (time)

**In order to make sure that your child stays safe online, we ask that you do the following:**

- Access to the platform is made through the parent/carers account, unless your child meets the age restrictions for the platform.
- Girls under 14 need to have parents or adult carers with them when they join an online meeting. Their parent or carer can stay nearby in the same room or can stay present during the meeting. Girls over 14 should have an adult nearby so that they can ask for help if they need it.
- For younger members, you will 'drop off' your child at the meeting like you would at a unit meeting, so we know that they have an appropriate adult nearby if they need a hand. This will also give us a chance to talk with you if we need to.
- Your young member must take part in the video call in a suitable communal environment (not a bedroom) and be appropriately dressed (uniform isn't necessary, but they should be fully dressed in clothing that covers top and bottom half of the body). All members of the household must be aware that the call is taking place and make sure they use appropriate language and behaviour when nearby or in the background. Some of the video calling software has a built-in option to 'blur' the background - you may feel this is an appropriate feature to turn on.
- You will make sure your young member has 'logged off' the call correctly and signed out before turning off any devices.
- You and your young member will not try to contact any leaders using these online tools outside of the pre-arranged calls. If you need to contact a leader for any reason you will do so following your normal contact procedures (ie emailing).

## In order to protect your child, we will:

- Have a minimum of two adult volunteers present throughout the video call who will stay on the call until all girls have 'logged off'.
- At least one adult volunteer involved in the call will hold their leadership qualification (or be working towards their leadership qualification) and a current disclosure certificate (DBS, PVG, Access NI) as required for their role. We recommend that one adult volunteer will hold the Girlguiding safeguarding training A Safe Space Level 3. Any adult volunteer holding a role that does not require a disclosure check will always be supervised by someone with a disclosure check.
- No leader will contact you outside of any pre-arranged meetings using these online tools and if they do need to contact you will do so following their normal contact procedures (ie emailing)
- Leaders will watch through and check any links or videos they may direct your young member to. They will make sure everything they use is age-appropriate.
- Leaders and other adults on the call will use appropriate language/ behaviour throughout the call.
- All leaders will ensure they are in a communal living space throughout the call. Where possible they will blur the background in any video calls and any members of their household will use appropriate language/behaviour throughout the call.

In signing this you are confirming that (please tick all that apply):

you have read, understood and agree to your part in the above requirements.

you give consent for your child to be part of online guiding and virtual unit meetings.

Signature

Parent/Carer

Name of child

If you have another child who would also like to join in with the video calls, let us know below. Please bear in mind that content will be age appropriate and directed at the child that belongs to the unit. If this additional child is also a member of a different unit a consent form must be returned to her unit if they are also holding video meetings.

Name of child

Age

## Please fill in all relevant sections of this form and return to your unit leader.

This can be done by email - please type your name in the signature box, a physical signature is not necessary. You (parent/carer) must return this form to the leader from the email address that is saved on your child's GO record.

If we do not get consent your child will not be able to join the call.

The virtual meetings will only continue for as long as all leaders are happy and comfortable.